

Select Benchmarks Tutorial

Table of Contents

Introduction.....	1
How to get to the Setup Screen.....	2
Selecting a Database.....	3
Libraries Tab – Selecting Benchmarks.....	4
Choosing Calculation Method (Average, Median, or Sum).....	6
Selecting Average for a Peer Group.....	7-9
Selecting Average for a State.....	10-12
Adding additional libraries to list of libraries returned.....	13-16
Data Tab - Selecting Data Elements to compare against.....	17
Data Tab – Selecting available years.....	18
Data Tab – Understanding how to select years.....	19
Format Tab – Choosing Graph or Table?	21
Format Tab – Selecting formatting options.....	22
Results Tab – Viewing a Table.....	23
Results Tab – Changing to view a Graph instead of a Table.....	24
Format Tab – Selecting Formatting options.....	25
Format Tab – Adding a Title to your Graph.....	26
Results Tab – Moving the Legend into the Graph.....	28
Results Tab – Understanding the Toolbar.....	30
Results Tab – Displaying “Data” numbers in the graph.....	31
Results Tab – Displaying “Data” numbers above the bars on the graph.....	32-34
Results Tab – Moving within Connect from the Results Tab.....	35

WebConnect - Login - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Media History Mail Print Edit Discuss Netnews Messenger

Address <http://connect.informatata.com/Login.asp> Go

login

[Help](#)

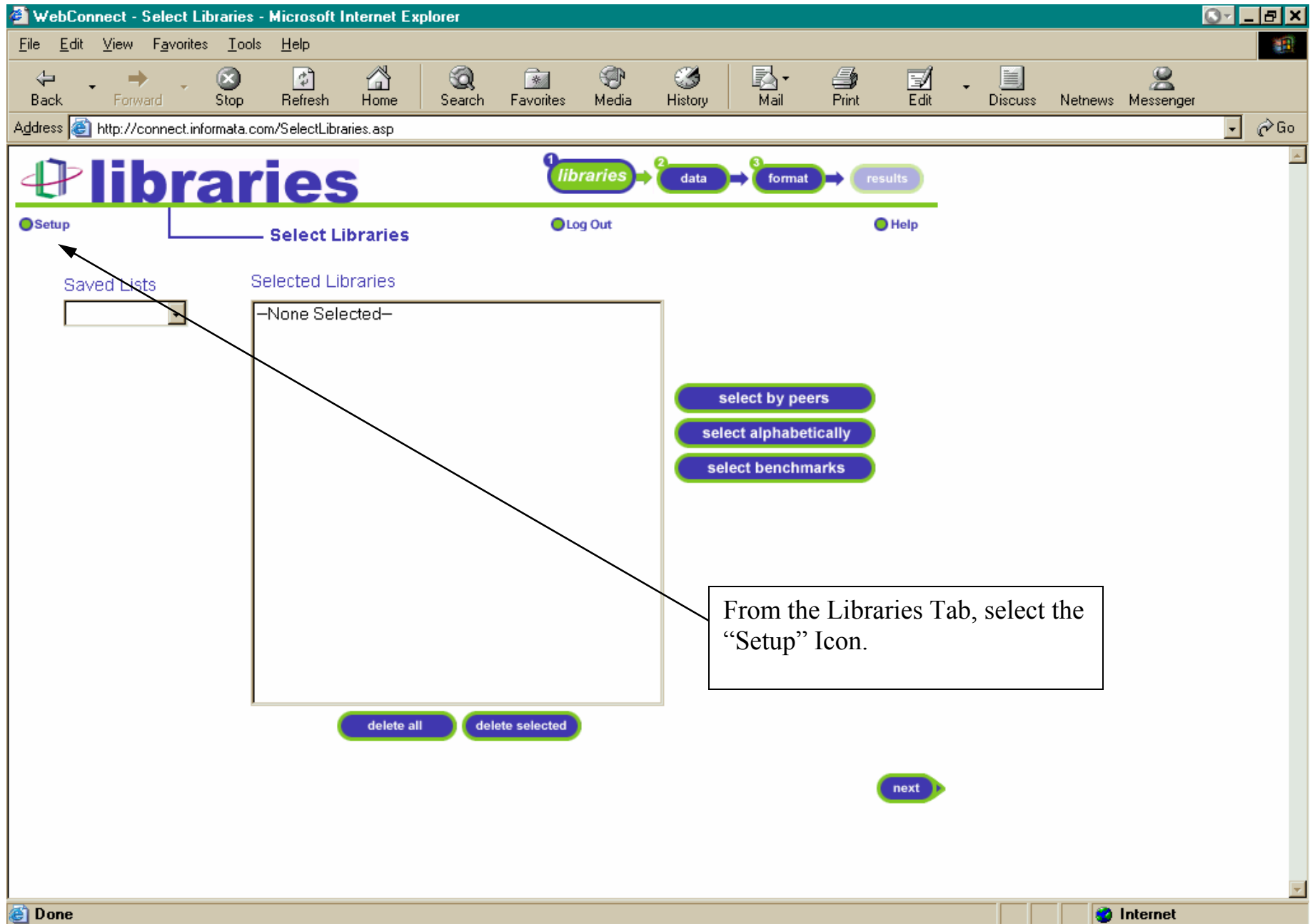
Username:

Password:

Select Benchmarks allows you to select various benchmarks based on the dataset selected at setup. It's a powerful option that allows you to view Averages, Medians, and Sums and Percentiles for various data elements.

In the following example, you are going to compare the Average Circulation of the State to our Individual Library.

Done Internet



WebConnect - Setup - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Media History Mail Print Edit Discuss Netnews Messenger

Address <http://connect.informata.com/Setup.asp> Go

setup

1 libraries → 2 data → 3 format → results

Setup Log Out Help

Select DataSource

Database:

- MARYLAND
- FSCS**
- PLA
- ALABAMA
- ALASKA
- ARIZONA
- ARKANSAS
- CALIFORNIA
- COLORADO
- DELAWARE
- FLORIDA
- INDIANA

Library:

Misc Options

☐ Always show this screen at startup

next

Done Internet

From the setup screen select a dataset from the drop down window. For example FSCS, PLA or an individual state dataset. After selecting a database, click 'Next' at the bottom of the screen.

WebConnect - Select Libraries - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Media History Mail Print Edit Discuss Netnews Messenger

Address <http://connect.informata.com/SelectLibraries.asp> Go

libraries

1 libraries → 2 data → 3 format → results

Setup Select Libraries Log Out

Saved Lists
[Dropdown]

Selected Libraries
-None Selected-

delete all delete selected

select by peers
select alphabetically
select benchmarks

next

This returns you to the "Select Libraries" screen. Click on the "Select Benchmarks" button

Done Internet

WebConnect - Select Benchmarks - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media

Address <http://connect.informata.com/Benchmarks.asp> Go Links

libraries

1 libraries → 2 data → 3 format → results

Setup Select Benchmarks Log Out How do I? Help

Available Criteria

- Statistical Data Elements
 - General Information
 - Expenditures
 - Income
 - Staff
 - Holdings
 - Circulation
 - Programs
 - Inter-Library Loans
 - Electronic Measures
 - Miscellaneous
- Categorical Data Elements
 - Electronic Measures

Available Benchmarks

No Benchmarks Available

accept highlighted benchmarks

Type of Benchmark

☐ Above Criteria ☒ Selected Libraries Only

Calculation Method

☐ Sum ☐ Average ☐ Median

Selected Benchmarks

delete selected back next

Done Internet

The Statistical and Categorical Data elements available for the database selected will appear.

Choose 'Selected Libraries Only' to get the Average, Median or Sum for your 'Peer Group' (those Libraries in the 'Selected Libraries Box')

WebConnect - Select Benchmarks - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media

Address <http://connect.informata.com/Benchmarks.asp> Go Links

libraries

1 libraries → 2 data → 3 format → results

Setup Select Benchmarks Log Out How do I? Help

Available Criteria

- Statistical Data Elements
 - General Information
 - Expenditures
 - Income
 - Staff
 - Holdings
 - Circulation
 - Programs
 - Inter-Library Loans
 - Electronic Measures
 - Miscellaneous
- Categorical Data Elements
 - Electronic Measures

Type of Benchmark

☐ Above Criteria ☐ Selected Libraries Only

Calculation Method

☐ Sum ☐ Average ☐ Median

Available Benchmarks

No Benchmarks Available

Selected Benchmarks

delete selected back next

Done Internet

The first thing you need to do is select a Calculation Method. Do you want to see an Average, Median, or Sum?

WebConnect - Select Benchmarks - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media

Address http://connect.informata.com/Benchmarks.asp Go Links >>

libraries

1 libraries → 2 data → 3 format → results

Setup Select Benchmarks Log Out How do I? Help

Available Criteria

- General Information
- Expenditures
- Income
- Staff
- Holdings
- Circulation
- Programs
- Inter-Library Loans
- Electronic Measures
- Miscellaneous
- Categorical Data Elements
- Electronic Measures
- General Information

Type of Benchmark

☐ Above Criteria ☒ Selected Libraries Only

Calculation Method

☐ Sum ☒ Average ☐ Median

Available Benchmarks

No Benchmarks Available

delete selected back next

If you want to find the Average, Median or Sum of your Peer Group. Choose the Calculation Method (Sum, Average, or Median), then select 'Selected Libraries Only' under the 'Type of Benchmark'

start

Inbox - Microsoft Out... WebConnect - Select ... Select Benchmarks - ...

Internet 6:31 PM

WebConnect - Select Benchmarks - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media

Address http://connect.informatata.com/Benchmarks.asp Go Links

libraries

1 libraries → 2 data → 3 format → results

Setup Select Benchmarks Log Out How do I? Help

Available Criteria

- General Information
- Expenditures
- Income
- Staff
- Holdings
- Circulation
- Programs
- Inter-Library Loans
- Electronic Measures
- Miscellaneous
- Categorical Data Elements
- Electronic Measures
- General Information

Available Benchmarks

Average For Selected Libraries

Type of Benchmark

☐ Above Criteria ☒ Selected Libraries Only

Calculation Method

☐ Sum ☒ Average ☐ Median

Selected Benchmarks

accept highlighted benchmarks

delete selected back next

I've selected to calculate the 'Average' for my Peer Group. Highlight 'Average for Selected Libraries' in the 'Available Benchmarks Box', then click on the "Accept Highlighted Benchmarks"

Done Internet

WebConnect - Select Benchmarks - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media Print Mail W Links

Address http://connect.informata.com/Benchmarks.asp Go Links

libraries

1 libraries → 2 data → 3 format → results

Setup Select Benchmarks Log Out How do I? Help

Available Criteria

- General Information
- Expenditures
- Income
- Staff
- Holdings
- Circulation
- Programs
- Inter-Library Loans
- Electronic Measures
- Miscellaneous
- Categorical Data Elements
- Electronic Measures
- General Information

Type of Benchmark

☐ Above Criteria ☒ Selected Libraries Only

Calculation Method

☐ Sum ☒ Average ☐ Median

Available Benchmarks

Average For Selected Libraries

accept highlighted benchmarks

Selected Benchmarks

Average For Selected Libraries

delete selected

This will put the selected benchmark down in your 'Selected Benchmarks' box. You must have something in this box, before clicking on 'Next' at the bottom of the page (if you want to do any Benchmarks)

Done

start Inbox - Microsoft Out... WebConnect - Select ... Select Benchmarks - ... 6:37 PM

WebConnect - Select Benchmarks - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media RSS Print Mail W Go Links

Address http://connect.informata.com/Benchmarks.asp

libraries

1 libraries → 2 data → 3 format → results

Setup Select Benchmarks Log Out How do I? Help

Available Criteria

- Inter-Library Loans
- Electronic Measures
- Miscellaneous
- Categorical Data Elements
 - Electronic Measures
 - General Information
 - Administrative Structure Code
 - FSCS Public Library Definition
 - Geographic Code
 - Interlibrary Relationship Code
 - Legal Basis Code
 - National
 - State

Available Benchmarks

Average For Selected Libraries

If you want to do an Average, Median or Sum for the State, click on the 'General Information Folder' under Categorical Data Elements, this will open up the folder. Find State and click in the 'circle' next to State.

accept highlighted benchmarks

Type of Benchmark

☐ Above Criteria ☒ Selected Libraries Only

Calculation Method

☐ Sum ☒ Average ☐ Median

Selected Benchmarks

Average For Selected Libraries

delete selected back next

Done Internet

start Inbox - Microsoft Out... WebConnect - Select ... Select Benchmarks - ... 6:39 PM

WebConnect - Select Benchmarks - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media Print Mail News RSS Feeds

Address http://connect.informata.com/Benchmarks.asp Go Links

libraries

1 libraries → 2 data → 3 format → results

Setup Select Benchmarks Log Out How do I? Help

Available Criteria

- Inter-Library Loans
- Electronic Measures
- Miscellaneous
- Categorical Data Elements
- Electronic Measures
- General Information
 - ☐ Administrative Structure Code
 - ☐ FSCS Public Library Definition
 - ☐ Geographic Code
 - ☐ Interlibrary Relationship Code
 - ☐ Legal Basis Code
 - ☐ National
 - ☒ State

Type of Benchmark

☒ Above Criteria ☐ Selected Libraries Only

Calculation Method

☐ Sum ☒ Average ☐ Median

Available Benchmarks

- Average for State - Alabama
- Average for State - Alaska
- Average for State - Arizona
- Average for State - Arkansas
- Average for State - California
- Average for State - Colorado
- Average for State - Connecticut
- Average for State - Delaware
- Average for State - District Of Columbia
- Average for State - Florida
- Average for State - Georgia
- Average for State - GU
- Average for State - Guam
- Average for State - Hawaii

accept highlighted benchmarks

Selected Benchmarks

Average For Selected Libraries

delete selected back next

If you are working with the FSCS data like we are here, this will give you all the states. You can hold down your 'control key' and select to see the 'Average, Median or Sum' for any state. After selecting the state or states you want to view, click on the 'Accept Highlighted Benchmarks' icon to move those selected "Benchmarks" down into the 'Selected Benchmarks' Box.

Done

start Inbox - Microsoft Out... WebConnect - Select ... Select Benchmarks - ... Internet 6:42 PM

WebConnect - Select Benchmarks - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media RSS Mail Print W Go Links

Address http://connect.informata.com/Benchmarks.asp

libraries

1 libraries 2 data 3 format results

Setup Select Benchmarks Log Out How do I? Help

Available Criteria

- Inter-Library Loans
- Electronic Measures
- Miscellaneous
- Categorical Data Elements
 - Electronic Measures
 - General Information
 - ☐ Administrative Structure Code
 - ☐ FSCS Public Library Definition
 - ☐ Geographic Code
 - ☐ Interlibrary Relationship Code
 - ☐ Legal Basis Code
 - ☐ National
 - ☒ State

Type of Benchmark

☒ Above Criteria ☐ Selected Libraries Only

Calculation Method

☐ Sum ☒ Average ☐ Median

Available Benchmarks

- Average for State - Alabama
- Average for State - Alaska
- Average for State - Arizona
- Average for State - Arkansas
- Average for State - California
- Average for State - Colorado
- Average for State - Connecticut
- Average for State - Delaware
- Average for State - District Of Columbia
- Average for State - Florida
- Average for State - Georgia
- Average for State - GU
- Average for State - Guam
- Average for State - Hawaii

accept highlighted benchmarks

Selected Benchmarks

- Average For Selected Libraries
- Average for State - California
- Average for State - Delaware

delete selected back next

After you have all the Benchmarks you want to work with, in your 'Selected Benchmarks' box, then click on 'Next' at the bottom of the screen.

Done Internet

start Inbox - Microsoft Out... WebConnect - Select ... Select Benchmarks - ... 6:44 PM

WebConnect - Select Libraries - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Media History Mail Print Edit Discuss Netnews Messenger

Address <http://connect.informatata.com/SelectLibraries.asp> Go

libraries

1 libraries → 2 data → 3 format → results

Setup Select Libraries Log Out Help

Saved Lists
[Dropdown]

Selected Libraries
Average for North Carolina

select by peers
select alphabetically
select benchmarks

delete all delete selected

next

Done Internet

This will bring the highlighted benchmark(s) over into the "Selected Libraries" box. You want to compare the States Average against our individual library. To accomplish this you will need to click on the "Select Alphabetically" button and choose our library from a drop down list.

WebConnect - Select Libraries: Alphabetically - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Media History Mail Print Edit Discuss Netnews Messenger

Address <http://connect.informata.com/SelectLibrariesAlpha.asp> Go

libraries

1 libraries → 2 data → 3 format → results

Setup Select Libraries Alphabetically Log Out Help

Select State
North Carolina

Available Libraries

- ALBEMARLE REGIONAL LIBRARY
- ALEXANDER COUNTY LIBRARY
- APPALACHIAN REGIONAL LIBRARY
- ASHEVILLE-BUNCOMBE LIBRARY SYSTEM
- AVERY-MITCHELL-YANCEY REGIONAL LIBRARY
- BHM REGIONAL LIBRARY
- BLADEN COUNTY PUBLIC LIBRARY
- BRUNSWICK COUNTY LIBRARY
- BURKE COUNTY PUBLIC LIBRARY
- CALDWELL COUNTY PUBLIC LIBRARY
- CATAWBA COUNTY LIBRARY
- CENTRAL NORTH CAROLINA REGIONAL LIBRARY
- CHAPEL HILL PUBLIC LIBRARY
- CHARLES A. CANNON MEMORIAL LIBRARY
- CLEVELAND COUNTY MEMORIAL LIBRARY
- COLUMBUS COUNTY PUBLIC LIBRARY

accept highlighted libraries

cancel

Done Internet

After clicking on the “Select Alphabetically” button, this will take us to the “Select Libraries Alphabetically” screen. Since in this example you used the FSCS database at the setup screen, you have the option to select a state from the “Select State” drop down menu. It will then display all the libraries in that state. If you had selected an individual state at the setup phase, that states individual libraries would have automatically displayed.

WebConnect - Select Libraries:Alphabetically - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Media History Mail Print Edit Discuss Netnews Messenger

Address http://connect.informata.com/SelectLibrariesAlpha.asp

libraries

1 libraries → 2 data → 3 format → results

Setup Select Libraries Alphabetically Log Out Help

Select State
North Carolina

Available Libraries

- ALBEMARLE REGIONAL LIBRARY
- ALEXANDER COUNTY LIBRARY
- APPALACHIAN REGIONAL LIBRARY
- ASHEVILLE-BUNCOMBE LIBRARY SYSTEM
- AVERY-MITCHELL-YANCEY REGIONAL LIBRARY
- BHM REGIONAL LIBRARY
- BLADEN COUNTY PUBLIC LIBRARY
- BRUNSWICK COUNTY LIBRARY
- BURKE COUNTY PUBLIC LIBRARY
- CALDWELL COUNTY PUBLIC LIBRARY
- CATAWBA COUNTY LIBRARY
- CENTRAL NORTH CAROLINA REGIONAL LIBRARY
- CHAPEL HILL PUBLIC LIBRARY**
- CHARLES A. CANNON MEMORIAL LIBRARY
- CLEVELAND COUNTY MEMORIAL LIBRARY
- COLUMBUS COUNTY PUBLIC LIBRARY

accept highlighted libraries

cancel

Done Internet

In this example, you will assume that you are Chapel Hill Public Library. Highlight the library you want to use, and click on "Accept Highlighted Libraries" button. If you wanted to select multiple libraries, hold down the control key and select them individually.

WebConnect - Select Libraries - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Media History Mail Print Edit Discuss Netnews Messenger

Address <http://connect.informatata.com/SelectLibraries.asp> Go

libraries

1 libraries → 2 data → 3 format → results

Setup Select Libraries Log Out Help

Saved Lists

Selected Libraries

Average for North Carolina
CHAPEL HILL PUBLIC LIBRARY

select by peers
select alphabetically
select benchmarks

delete all delete selected

next

This will bring the selected libraries over into the "Selected Libraries" box. If you were using the FSCS or PLA database, you could click on "Select Alphabetically" button and choose another state and library from that state to bring over to be included with the libraries already selected. After choosing all the libraries you want to view, click on the 'Next' button at the bottom of the page.

Done Internet

WebConnect - Select Data Elements - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Media History Mail Print Edit Discuss Netnews Messenger

Address <http://connect.informatata.com/SelectVariables.asp> Go

data

1 libraries → 2 data → 3 format → results

Setup Select Data Elements Log Out Help

Saved Lists

Available Data Elements

- Statistical Data Elements
 - General Information
 - Expenditures
 - Income
 - Staff
 - Holdings
 - Circulation
 - Percents And Ratios
 - ☐ Annual Circulation of Childrens Materials
 - ☒ Total Circulation Transactions
 - Inter-Library Loans
 - Miscellaneous
- Categorical Data Elements
 - General Information
 - Miscellaneous

Clear All

Selected Data Elements

Total Circulation Transactions

back next

Done Internet

In this example you want to see the Average Circulation for the State, and then compare it to our library's actual circulation (Chapel Hill Public Library). From the Available Data Elements, you need to selected Total Circulation Transactions which will then be placed in the "Selected Data Elements" box on the right hand side.

WebConnect - Select Data Elements - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Media History Mail Print Edit Discuss Netnews Messenger

Address <http://connect.informata.com/SelectVariables.asp> Go

data

1 libraries → 2 data → 3 format → results

Setup Select Data Elements Log Out Help

Saved Lists

Available Data Elements

- Statistical Data Elements
 - General Information
 - Expenditures
 - Income
 - Staff
 - Holdings
 - Circulation
 - Percents And Ratios
 - ☐ Annual Circulation of Childrens Materials
 - ☒ Total Circulation Transactions
 - Inter-Library Loans
 - Miscellaneous
- Categorical Data Elements
 - General Information
 - Miscellaneous

Clear All

Selected Data Elements

Total Circulation Transactions

Available Years

- ☒ 1998
- ☐ 1997
- ☐ 1996

back next

After you have selected the data element(s), choose from the 'Available Years' that you want to view.

Done Internet

WebConnect - Select Data Elements - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Media History Mail Print Edit Discuss Netnews Messenger

Address <http://connect.informata.com/SelectVariables.asp> Go

data

1 libraries → 2 data → 3 format → results

Setup Select Data Elements Log Out Help

Saved Lists

Available Data Elements

- Statistical Data Elements
- General Information
- Expenditures

Selected Data Elements

Total Circulation Transactions

Available Years

- ☒ 1998
- ☐ 1997
- ☐ 1996

back next

Done Internet

1. In your selection process if you have selected multiple libraries and multiple data elements, you can only select one year from the available years list.
2. If you select multiple libraries and only one data element, you can select multiple years or one year.
3. If you select only one library, you can select multiple data elements and multiple years.

For this example, you have used Option #2.

WebConnect - Select Data Elements - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Media History Mail Print Edit Discuss Netnews Messenger

Address <http://connect.informatata.com/SelectVariables.asp> Go

data

1 libraries → 2 data → 3 format → results

Setup Log Out Help

Select Data Elements

Saved Lists

Available Data Elements

- Statistical Data Elements
 - General Information
 - Expenditures
 - Income
 - Staff
 - Holdings
 - Circulation
 - Percents And Ratios
 - ☐ Annual Circulation of Childrens Materials
 - ☒ Total Circulation Transactions
 - Inter-Library Loans
 - Miscellaneous
- Categorical Data Elements
 - General Information
 - Miscellaneous

Clear All

Selected Data Elements

Total Circulation Transactions

Available Years

- ☒ 1998
- ☐ 1997
- ☐ 1996

back next

Once you have entered the data elements and years, click 'Next' at the bottom of the page.

Done Internet

WebConnect - Format - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Media History Mail Print Edit Discuss Netnews Messenger

Address <http://connect.informat.com/Format.asp> Go

format

1 libraries → 2 data → 3 **format** → results

Setup Log Out Help

Format of output

Type of output: ☐ Graph ☒ Table

Title:

X-axis Title:

Sort By:

{none} Asc Desc

{none} Asc Desc

{none} Asc Desc

Group By:

Data Elements

Data Type:

Regular

Y-axis Title:

Color Scheme: ChartFX 3.0

Graph Type: Bar

Decimal: 0

Labels: ☒ Yes ☐ No

Show Legend: ☒ Yes ☐ No

back next

Internet

The formatting page will appear. You can choose to view your results in a graph or table format.

WebConnect - Format - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Media History Mail Print Edit Discuss Netnews Messenger

Address http://connect.informatata.com/Format.asp Go

format

1 libraries 2 data 3 format results

Setup Format of output Log Out Help

Type of output: ☐ Graph ☒ Table

Title:

Sort By:

{none} Asc Desc

{none} Asc Desc

{none} Asc Desc

Group By:

Data Elements Libraries Data Elements Regular

X-axis Title:

Y-axis Title:

Color Scheme: ChartFX 3.0

Graph Type: Bar

Decimal: 0

Labels: Show Legend

back next

Internet

You are going to view a simple table. You have selected Table as our output option. You have also selected 'Libraries' as our Group By option. If you had selected several libraries from the Libraries Tab, they would all display in the left hand column. After selecting formatting options click next at the bottom of the screen.

Note: Formatting options are limited when viewing a table. Most of the formatting options are used for viewing Graphs.)

WebConnect - Graph - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Media History Mail Print Edit Discuss Netnews Messenger

Address <http://connect.informata.com/Graph.asp> Go

results

1 libraries → 2 data → 3 format → results

Setup Table of data elements selected Log Out Help

	Total Circulation Transactions
Average for North Carolina	565,272
CHAPEL HILL PUBLIC LIBRARY	726,986

The results tab will display your table (or graph) according to your format specifications. In our example, the table displayed shows that the Average Total Circulation Transactions for North Carolina is 565,272, and the Actual Circulation for Chapel Hill Public Library (for FSCS data – Selected at Setup and 1998 selected at the Data Tab) is 762,986. Based on the data returned, the circulation at Chapel Hill PL is higher than the State's Average Circulation.

back

Done Internet

WebConnect - Graph - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Media History Mail Print Edit Discuss Netnews Messenger

Address <http://connect.informata.com/Graph.asp> Go

results

1 libraries → 2 data → 3 format → results

Setup Table of data elements selected Log Out Help

	Total Circulation Transactions
Average for North Carolina	565,272
CHAPEL HILL PUBLIC LIBRARY	726,986

back

Done Internet

If you want to view this in a graph format, simply click the 'Format Tab' at the top of the page. This will return you to the Format Page to select graph instead of table.

WebConnect - Format - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Media History Mail Print Edit Discuss Netnews Messenger

Address <http://connect.informatata.com/Format.asp> Go

format

1 libraries 2 data 3 format results

Setup Log Out Help

Type of output: ☐ Graph ☒ Table

Title:

Sort By:

{none} Asc Desc
{none} Asc Desc
{none} Asc Desc

Group By: Libraries

Data Type: Regular

X-axis Title:

Y-axis Title:

Color Scheme: ChartFX 3.0

Graph Type: Bar

Decimal: 0

Labels: ☒ Yes ☐ No
Show Legend: ☒ Yes ☐ No

back next

Internet

This will return us to the Format Tab. You can now select Graph instead of Table. You can also choose to "Group By", change the color scheme, change the graph type, etc..

WebConnect - Format - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites Media History Mail Print Edit Discuss Netnews Messenger

Address <http://connect.informatata.com/Format.asp> Go

format

1 libraries 2 data 3 **format** results

Setup Log Out Help

Format of output

Type of output: ☒ Graph ☐ Table

Title:

Sort By:
{none} Asc Desc
{none} Asc Desc
{none} Asc Desc

Group By:

Data Type:

X-axis Title:

Y-axis Title:

Color Scheme:

Graph Type:

Decimal:

Labels: ☒ Yes ☐ No
Show Legend: ☒ Yes ☐ No

back next

For example: You can name your graph. After you choose your formatting options click 'Next' at the bottom of the page.

Done Internet

